

# CONSTITUTION

## Amended August 2022

### TITLE

1. The name of the Organisation shall be “CWLWM MONDULI” (hereinafter called “the Organisation”).

### OBJECTS

2. The objects of the Organisation are:-
  - a) to relieve poverty and sickness among persons resident in Tanzania, particularly in the District of Monduli and in the Arusha region of Tanzania by means of the development of education, health and other social services, the improvement of water supplies and other communal facilities;
  - b) to advance public education particularly in Carmarthen about Tanzania and more particularly the District of Monduli as aforesaid and its peoples, history, language, institutions, culture and its artistic, intellectual and economic life;
  - c) to advance public education particularly in the District of Monduli aforesaid about the United Kingdom of Great Britain and Northern Ireland and more particularly Carmarthen and its peoples, history, language, institutions, culture and its artistic, intellectual and economic life.

In furtherance of the aforesaid objects but not further or otherwise the Organisation shall have the following powers:-

- i) to raise funds and to invite and receive contributions from any persons whatsoever by way of subscription, donation and otherwise provided that the Organisation shall not undertake any permanent trading activities in raising funds for its charitable objects;
- ii) to arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures and classes;
- iii) to do all such other things as are necessary for the attainment of the aforesaid objects.

### MEETINGS

3. Meetings may be held by suitable electronic means or a combination of electronic and in-person means in which each participant may communicate with all the other participants.

## TRUSTEES

4. The Organisation may appoint a custodian trustee or a trust corporation of not less than three of their number to hold any property held by or in trust for the Organisation or may with the agreement of the Official Custodian for Charities (within the meaning of Section 16(2) of the Charities Act 1960) so hold and make application for an Order vesting in him and any property so held.

## MEMBERSHIP

5. Membership shall be open to all who are interested in actively furthering the purposes of the Organisation. No member shall have power to vote at any meeting of the Organisation if his or her subscription is in arrears at the time. Junior members shall be those who are less than 18 years of age but older than 16 years of age at the time their subscription is due; and they shall not be entitled to vote at any meeting of the Organisation.

The annual subscription shall be:-

Individual Membership	£2
Family Membership	£5
Group Membership	£5

Or other such sums as the Executive Committee shall from time to time determine. The annual subscription is renewable on 1 November each year.

## OFFICERS/EXECUTIVE COMMITTEE

6. The affairs of the Organisation shall be administered by an Executive Committee which shall consist of the office bearers hereinafter mentioned and up to eight other members. The office bearers and other members of the General Committee shall be elected at the annual general meeting of the Organisation for which provision is hereinafter made and shall hold office until the end of the next following annual general meeting but shall be eligible for re-election. Casual vacancies among the office bearers may be filled by the Executive Committee. The following office bearers will be elected:-

Chairman  
Vice Chairman  
Treasurer  
Secretary

- a) The annual meeting of the Organisation shall be held on such day and at such time and place in the month of November (or as near thereto as circumstances may permit) as the Executive Committee determine. 15 days notice at least of the meeting shall be given to all members in such manner and nominations for election for electors to the Executive Committee shall be invited in such manner as the Executive Committee deem appropriate. The business of such meeting shall include the elections of the aforesaid office bearers and other

members of the Executive Committee, the approval of the accounts of the Organisation, and the appointment of one of the bodies specified or referred to in sub-section (3) of section 8 of the Charities Act 1960 as auditor of the Organisation's accounts.

Any member of the Organisation may attend and cast one vote at the annual meeting and in the event of an equality of votes the Chairman of the meeting shall have a second casting vote. The Chairman of the Organisation, or in his absence, the Vice Chairman or the Secretary shall preside as chairman at the meeting. If neither the Chairman nor Vice Chairman nor the Secretary shall be present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act the meeting shall choose some other member of the Executive Committee who is present to be chairman of the meeting.

- b) The Chairman of the Organisation or the Executive Committee may at any time at their discretion and shall within 31 days of receiving a written request so to do signed by not less than 10 members of the Organisation giving reasons for the request call an extraordinary meeting of the Organisation for the purpose of altering the Constitution in accordance with Clause 11 or of dissolving the Organisation in accordance with Clause 12 or for any other purpose. The provisions hereinbefore contained in respect of the annual meeting of the Organisation shall apply mutatis mutandis to extraordinary meetings.
  - c) No business shall be transacted at any annual or extraordinary meeting unless a quorum of members is present at the time when the meeting proceeds to business. 6 members shall constitute a quorum. If within half an hour from the time appointed for the meeting a quorum is not present the meeting if conveyed upon the requisition of members shall be dissolved; in any other case it shall stand adjourned to the same day in the next week at the same time and place or to such other day and such other time and place as the General Executive Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum.
- 7a) The Executive Committee may meet together for the dispatch of business and adjourn and otherwise regulate their meetings as they think fit. Questions arising at any meeting shall be decided by a majority of votes. Each member of the Executive Committee shall have one vote, but in the case of an equality of votes the chairman shall have a second or casting vote. The aforesaid provisions relating to the chairman of the annual meeting of the Centre shall apply to the meetings of the Executive Committee.
- b) The quorum necessary for the transaction of the business of the Executive Committee shall be not less than four.
  - c) The Executive Committee shall have such extraordinary meetings as may be required. A special meeting of the Executive Committee upon seven clear days notice being given to all other members of the matter to be discussed.

- d) A minute book shall be provided and kept by the Executive Committee and the Secretary (or in his absence the Treasurer) shall enter therein a record of proceedings and resolutions. The minutes shall be signed by the Chairman at the conclusion of each meeting or at some subsequent meeting if the minutes shall have been duly confirmed.
  - e) The Executive Committee may invite any person to attend its meetings but without power to vote.
  - f) The Executive Committee may delegate any of its powers to a sub-committee or sub-committees and any such sub-committee shall in the exercise of the powers so delegated conform to any regulations that may be imposed upon it by the Executive Committee PROVIDED THAT: the acts and proceedings of any such sub-committee shall be fully and promptly reported to the Executive Committee.
8. The Treasurer of the Organisation shall be responsible to the Executive Committee for the proper keeping of the Organisation's accounts which shall be audited annually by the person appointed in accordance with clause 6. The accounts shall be regularly maintained and shall upon not less than 7 days notice be open to the inspection of any member. The financial year shall end on 31<sup>st</sup> October of each year.
  9. All sums collected by or on behalf of the Organisation shall be handed over to the Treasurer who shall pay the same into a bank account at the Carmarthen branch of the Barclays Bank or at such other bank as the Executive Committee may from time to time determine. Cheques shall be signed by any two of the Chairman, Vice Chairman, Secretary, or the Treasurer, upon the instructions of the Executive Committee. The Treasurer shall have power to give receipts for all monies paid to him on the Organisation's account.
  10. The Office of an office bearer of other members of the Executive Committee shall be vacated if such office bearer or member:-
    - a) becomes bankrupt or makes any arrangement or composition with his creditors generally,
    - b) becomes unsound of mind,
    - c) resigns his office by notice in writing,
    - d) is absent from three consecutive meetings of the Executive Committee and the other members pass a resolution that the office or such office bearer or other member of the Executive Committee shall be so vacated.
  11. Any proposal to alter this constitution must be delivered in writing to the Secretary of the Organisation not less than 28 days before the date of the meeting at which it is to be considered. An alteration will require the approval of a two-thirds majority of members present and voting at an annual or extraordinary meeting. Notice of each meeting must have been given in

accordance with the normal procedure but not less than 21 days prior to the meeting in question and giving the wording of the proposed alteration. PROVIDED THAT no such alteration shall be made to clause 2 hereof without the consent of the Charity Commissioners for England and Wales and PROVIDED ALSO THAT no such alteration shall be made so as to cause the Organisation to cease to be a charity in law.

12. The Organisation may be dissolved at any time by a resolution passed by a three-quarters majority of the members present and voting at an extraordinary meeting provided that if any property held by or in the name of the Organisation remains after the satisfaction of all debts and liabilities such property shall be given or transferred to some other charitable institution or institutions having objects similar to those of the Organisation as the Executive Committee may with the approval of the Charity Commissioners determine.